

# How to Create Opening Balances for Clients (-/+)

Pointers;

- Generally demonstrate with screenshots Call Outs for - Add; Arrears and Cash Balance (This Editor has a Drawing Manager FlowChart Tool\_\_\_\_\_^

- Note; Also Highlight the 'Confirmation of Successful' posting reflected on Tenant Statement

- Note; Hint 'on How Opening Balances are rendered as - Arrears on Bill or As Standing Order FIFO - (consult Emmanuel)

Extras (not urgent);

- You may Highlight Call Outs for Import Success and Failure or Errors where necessary and suggest possible troubleshoot

---

Revision #3

Created 17 January 2023 11:35:16 by Emmanuel

Updated 17 January 2023 11:56:15 by Emmanuel