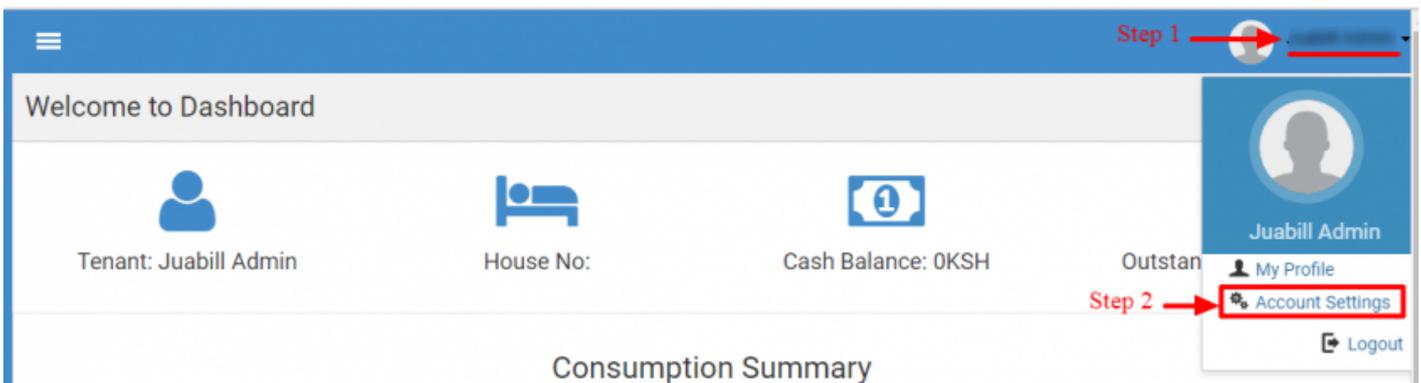


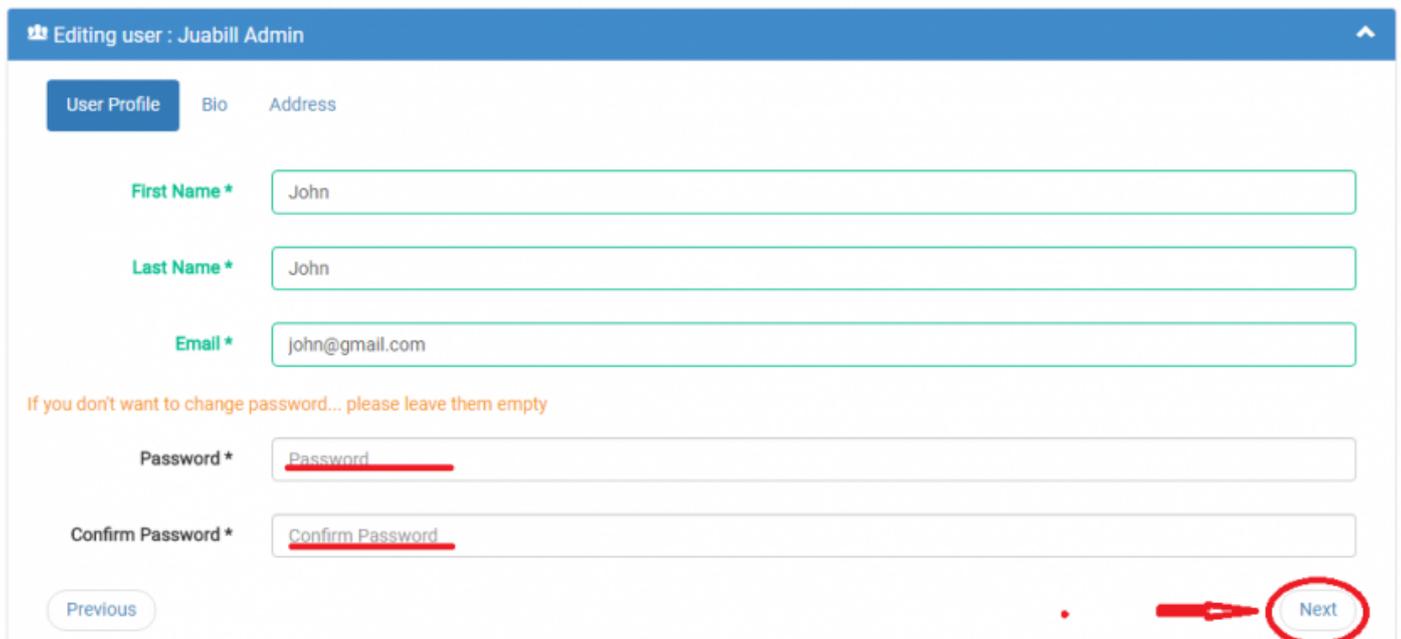
How to Change my Password

Make sure you're logged in into your Account. If not, see how to [Here](#)

- Step 1: Access your Account Settings on the top right corner of your Dashboard under your Username.
- Step 2: Select Account Settings upon the revealing the options



- Change your password details as desired (as shown in the highlighted fields below)

A screenshot of a form titled 'Editing user : Juabill Admin'. The form has three tabs: 'User Profile', 'Bio', and 'Address'. The 'User Profile' tab is active. The form contains several input fields: 'First Name *' with the value 'John', 'Last Name *' with the value 'John', and 'Email *' with the value 'john@gmail.com'. Below these, there are two password fields: 'Password *' and 'Confirm Password *', both with red underlines indicating they are required. A note below the password fields reads: 'If you don't want to change password... please leave them empty'. At the bottom of the form, there are two buttons: 'Previous' and 'Next'. The 'Next' button is circled in red, and a red arrow points to it.

- Follow through the 3 Steps by clicking Next.

Select Finish when done.

Revision #3

Created 24 August 2017 12:54:14 by Emmanuel

Updated 17 January 2023 14:50:34 by Emmanuel