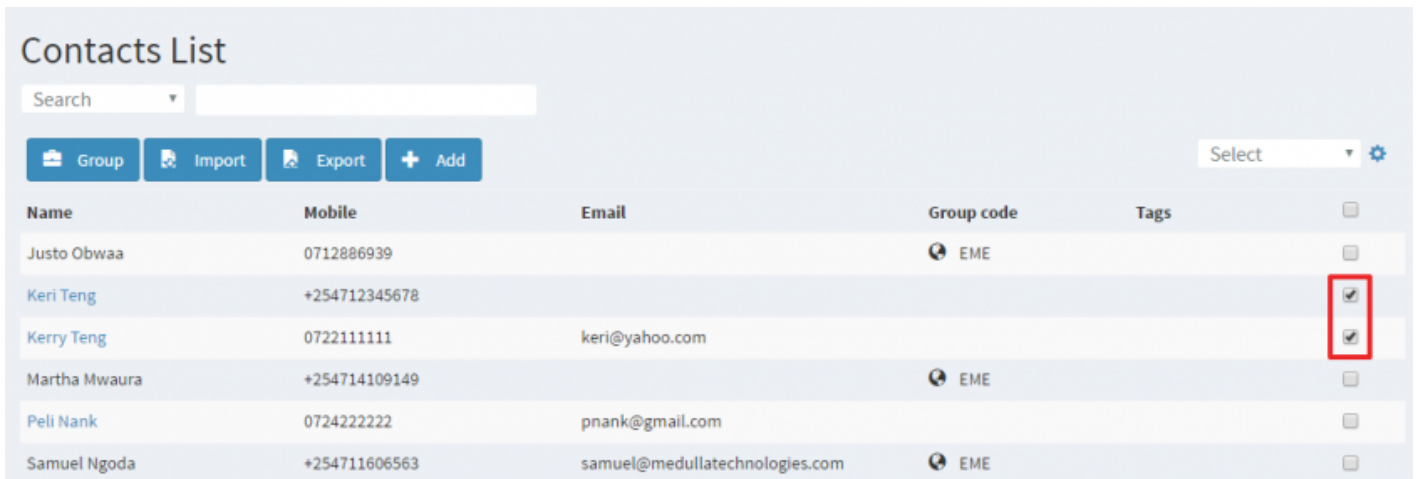


# How to delete Contacts

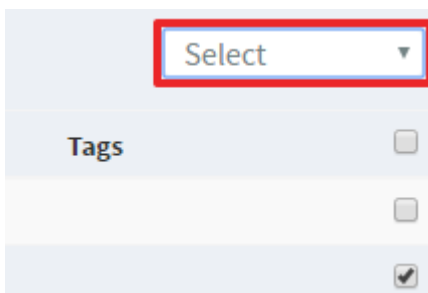
Access the contacts list.


Select the contacts to be deleted as illustrated below:



Name	Mobile	Email	Group code	Tags	
Justo Obwaa	0712886939		EME		<input type="checkbox"/>
Keri Teng	+254712345678				<input checked="" type="checkbox"/>
Kerry Teng	0722111111	keri@yahoo.com			<input checked="" type="checkbox"/>
Martha Mwaura	+254714109149		EME		<input type="checkbox"/>
Peli Nank	0724222222	pnank@gmail.com			<input type="checkbox"/>
Samuel Ngoda	+254711606563	samuel@medullatechnologies.com	EME		<input type="checkbox"/>

Click the [select drop down menu](#) to select the delete option at the top right corner.



Click the  icon to effect the change.

Revision #4

Created 25 November 2016 07:25:59 by mwaurahmn

Updated 25 November 2016 07:34:28 by mwaurahmn